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## Recruitment Rules for Short-Term Study Mobility under Erasmus+ Projects (KA-131)

### I General Principles

1. Students who cannot participate in long-term mobility at UAP (e.g., due to their field of study or lower chances of participation in the program) may take part in short-term study mobility, known as the Blended Intensive Program (BIP).
2. Duration: Short-term mobility lasts from 5 to 30 days.
3. For Bachelor's and Master's students, short-term mobility must include a mandatory virtual component, with minimum and maximum duration determined by the BIP organizer.
4. During short-term mobility, the student is required to obtain a minimum of 3 ECTS credits.
5. If UAP is the organizer or partner of the BIP, separate recruitment rules may be announced, applying only to that specific event.
6. Important: During a single study cycle, a student may participate in short-term mobility no more than three times.
7. Rules regarding the funding of short-term mobility are described in the document: "University Rules for Funding Erasmus+ Scholarship Mobility."

### II Recruitment Requirements

1. Recruitment is ongoing until all available funding is allocated.
2. Information about BIPs in which students can participate will be published on the UAP website under: International Exchanges / Short-Term Study Mobility.
3. Required documents for application:
  1. Application form
  2. Written approval from the Dean of the Faculty for the mobility, including acceptance of the proposed short-term mobility program / Learning Agreement
  3. Proof of language proficiency for the exchange (form available on the UAP website under International Exchanges)
  4. Motivation letter, in which the student describes the expected benefits of participating in the mobility for their course of study



4. Applications are submitted to the Erasmus+ Office, Building C, Plac Wielkopolski 9, 4th floor, Room 404. Only complete sets of documents will be accepted.

5. The final decision regarding qualification for the mobility is made by the Rector's Plenipotentiary for International Cooperation.

### III Qualification Procedure

Each submitted application is evaluated according to the following criteria:

1. Submission of a complete set of documents at least 2 weeks before the planned start of mobility: YES – 1 point, NO – 0 points
2. Grade point average (GPA) – the number of points equals the GPA for the last completed semester (maximum 5.5 points)
3. Certificate of participation in the Erasmus Buddy program: YES – 1 point, NO – 0 points
4. Motivation letter: 0–5 points

Note: Note: In the case of a large number of applications, candidates may be asked to submit a portfolio / curatorial project, which will be evaluated according to the rules applied in long-term mobility. The recruitment process is supervised by the Erasmus+ Mobility Coordinator.

### IV Qualified Participants

1. A student who is qualified for the mobility will receive an email notification of acceptance, along with instructions regarding the signing of the financial agreement. Decisions on qualification will be sent via email from [erasmus@uap.edu.pl](mailto:erasmus@uap.edu.pl) within 14 days of the application deadline.
2. Qualified participants are required to complete all pre-departure and post-mobility formalities applicable to long-term mobility participants. These procedures are described in detail in the following documents: University Rules for Funding Erasmus+ Scholarship Mobility and Recruitment Rules for Study Mobility. Further information is also available at the Erasmus+ Office, Building C, 4th floor, Room 404.
3. All mobilities will be implemented under KA131 projects.



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