



**Rules and regulations of application proces for first and second cycle
full-time students for Study in English programme
at University of the Arts Poznan
for the academic year 2018/2019**

§1

General provisions

1. The timetable of the admission process for foreign candidates for first and second cycle full-time studies in English is established by the Rector of University of the Arts Poznan (hereinafter referred to as UAP).
2. The Rector appoints the Admission Committee.
3. The Vice-Rector for Research and Science is the Head of the Admission Committee.
4. Apart from the Head, the Admission Committee is composed of representatives of degree programmes available in English designated by the Dean of each Faculty.
5. Each applicant is evaluated by no less than 3 members of the Admission Committee designated by the Head of the Committee .
6. The Secretary of the Commission is designated among the employees of UAP International Office.

§2

The Admission Committee

Head of the Admission Committee – dr Mateusz Bieczyński

Faculty of Architecture and Design

- dr Natalia Rozmus,
- dr hab. Michał Filipiak,

Faculty of Interior and Stage Design

- dr hab. Katarzyna Podgórska-Glonti
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Faculty of Art Education and Curatorial Studies

- dr Mateusz Bieczyński
- dr Marc Tobias Winterhagen

Faculty of Multimedia Communications

- dr Jarosław Klupś
- dr Krzysztof Łukomski

Faculty of Painting and Drawing

- dr Diana Fiedler
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Faculty of Sculpture and Spatial Activities

- dr Rafał Górczyński
- dr hab. Karolina Komasa

If there is only one representative of the Faculty, the Applicant is evaluated by the Committee Member from the artistic or design Faculty depending on the Degree Programme the Applicant is applying for.

Each Applicant is evaluated by two Committee Members representing the Faculty they apply for and one Committee Member representing other artistic or design Faculty.

§3

The admission process

1. The evaluation process began on July 16th, 2018 and finished on July 20th, 2018.
2. The admission process for first and second cycle full-time studies in English consists of the evaluation of applicants' portfolios and cover letters by the Admission Committee.
3. The admission is an online process of a competitive type.
4. The Admission Committee awards each applicant with points as follows:
 - 0 – 15 points for the portfolio,
 - 0 – 5 points for the cover letter.
5. Candidates who obtain a minimum of 11 points are admitted to the programme.
6. A maximum amount of points possible to obtain is 20.
7. Applicants have two weeks to appeal from the decision of the Admission Committee.